



MAINTENANCE REQUEST

Process for obtaining committee approval <ul style="list-style-type: none">Your request will be submitted to the body corporate committee for consideration.Please allow up to 21 days for a response from the committee.			
Property details			
Name of owner			
Property address		Lot number	
Body corporate name (building name)		CTS number	
Maintenance details			
Describe the required maintenance to the common property 			
Describe the exact location of the problem 			
Applicant details			
<input type="checkbox"/> Owner <input type="checkbox"/> Agent (agent name if applicable)			
Phone			
Email			

Acknowledgement

I am the owner of the abovementioned lot in the community titles scheme, or I am the owner's agent acting with the express consent of the owner of the lot.

SIGNED _____ DATE _____

NAME _____