



INSURANCE CLAIM

Property details			
Name of owner			
Property address		Lot number	
Body corporate name (building name)		CTS number	
Details of claim			
Date of event			
What happened?			
Damages claimed <i>Please include all relevant documentation including quotes, invoices etc. and ensure all invoices are made out to the relevant body corporate i.e. "The Body Corporate for XXXX CTS XXXX" to avoid delays in payment.</i>			
Applicant details			
<input type="checkbox"/> Owner <input type="checkbox"/> Agent (agent name if applicable)			
Phone			
Email			

Acknowledgement

I am the owner of the abovementioned lot in the community titles scheme, or I am the owner's agent acting with the express consent of the owner of the lot.

SIGNED _____ DATE _____

NAME _____